



Executive Committee Meeting
April 17, 2013, 4:30 pm

Chairman Tilton called the Executive Committee Meeting to order at 4:34 pm on the above date at 34 County Drive, Laconia, NH and lead the Pledge of Allegiance.

In Attendance: Chair, Rep. Tilton and Representatives Worsman, Vadney, Flanders, Greemore, Cormier
Commissioner Thomas, Administator, Deb Shackett, Finance Director, Glen Waring

M/Greemore to approve the minutes of 4/8 meeting; S/ Rep. Worsman. Unanimous vote to approve the minutes.

Rep. Tilton opened to review progress on the 2012 budget. Overview from Finance Director, went over summary points of 2013 budget. Expense report through 3/31 now on line. Comments and questions from last meeting were discussed. Chair Tilton requested more in depth information regarding discussed expenses. Response from administration was the requested information was too in depth to offer at this time. Much discussion about clarity of expenses and accessibility of administration in answering these questions appropriately.

Training: Travel information in the Attorney offices for annual conference was questioned. Expenses that offered no details were questioned. Administrators cannot give detail of expenses that have no stated purpose listed. Rep. Tilton asked for specifics from Administrators. Response - "Don't have documentation available for this information".

Rep. Tilton explains entrees tell nothing about how specific expenses were generated. How did the taxpayers benefit from the bulk of this "training". Ms. Shackett: "...So I know how to do my job better...". Tilton: "This information is critical for next year's budget." Delegation requests more in depth information - line items should contain pertinent information.

2013 Budget

Revenue: Most budgets are tracking in line – some are over expended but these are workers comp, unemployment insurance, property & liability, auditing services, printing and postage. Nursing Home running within its approved budget.

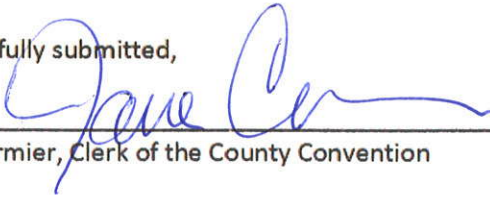
Outside Agencies receive monies up front – Rep. Greemore: "Any feedback regarding pre-payments". Ms. Shackett: "We pay the Outside Agencies once as appropriated."

Ms. Shackett went through the budget revenue. Revenues are over estimates due to a class action suit which presented income. Also, due to Medicare A, revenues are up in Nursing Home due to beds filled for short term rehab services. Summary went through expenses overall. More expenses were generated by special nursing services for the short term rehab patients.

After some discussion of numbers, it was noted, several lines and departments totals differed from Delegation approved budget including monies moved from the Contingency Fund without Executive Committee approval. Ms. Shackett noted that if we were looking for the money the delegation allocated for the legal expenses in the registry of deeds, it is not there, she said we have put it in the Health Insurance account. She further explained the Commissioners did not follow appropriation as the delegation voted. Ms. Shackett explained they "moved money around as Commissioners needed to spend it."

M/Tilton to adjourn. S/Flanders. Unanimous vote to adjourn. Meeting ended at 6:03 pm.

Respectfully submitted,



Jane Cormier, Clerk of the County Convention